

FURNISH AND DELIVER BAND INSTRUMENTS
 FOR THE HAWAII STATE DEPARTMENT OF EDUCATION
 JAMES B. CASTLE HIGH SCHOOL
 IFB D25-060

OFFER PAGE OF-1

Exact Legal Name of Offeror, including "dba" or "division" of a corporation (furnish the exact legal name of the entity under which an awarded contract, if any, will be executed):			
Address: Principal Place of Business (may not be a P.O. Box):			
Mailing Address (only if different):			
Payment Address (only if different)			
Offeror's Primary Contact Person: Name			
Title			
Telephone Number		Fax Number	
Email Address			
Federal Tax Identification Number:			
State of Hawaii General Excise Tax License Number:			
Type of Business Entity (check one):	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Joint Venture <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other _____		
If other than a Sole Proprietorship:	Offeror is either: <input type="checkbox"/> A Hawaii business incorporated or organized under the laws of the State of Hawaii; OR <input type="checkbox"/> A Compliant Non-Hawaii business incorporated or organized under the laws of the State of _____ on (date) _____, and, if applicable, registered with the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii. Names of all Offeror's parent, affiliate and subsidiary organizations: _____ _____		

The undersigned has carefully read and understands the terms and conditions specified herein and hereby submits the following offer to provide the goods and/or perform the work specified herein, all in accordance with the true intent and meaning thereof, and further that the Offeror shall comply with all terms, conditions and requirements of the solicitation. The undersigned further understands and agrees that by submitting this offer, 1) the undersigned is declaring the undersigned's offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) the undersigned is certifying that the price(s) submitted was (were) independently arrived at without collusion.

 Authorized (Original in ink) Signature

 Name (printed)

 Title

 Date

Offeror: _____

EXHIBIT A

OFFEROR INFORMATION

Offeror shall provide the Exhibit A, including attachments if applicable, within three (3) working days from STATE's request.

A. MANUFACTURER, AUTHORIZED DISTRIBUTOR OR RESELLER

At the time of bidding, Offeror shall be a manufacturer or an authorized distributor or reseller of the band instruments. As evidence of this, Offeror may be requested to provide documentation from the manufacturer, which verifies Offeror's status as an authorized distributor or reseller.

Authorized Distributor or Reseller Documentation Attached Yes

B. OFFICE LOCATION

At the time of bidding, and throughout the contract and warranty period, Offeror shall be capable of providing and delivering the band instruments for the STATE. At the time of bidding and throughout the contract and warranty period, Offeror shall have an office on the island of Oahu from where business is conducted and from where the company is accessible to telephone calls for complaints or requests that need immediate attention. An answering service is not acceptable.

Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
Office Telephone Number _____
Other Phone Number _____

C. MAINTENANCE AND REPAIR SERVICE FACILITY

Offeror shall be capable of warranty and maintenance service for the band instruments, either directly or through an independent qualified service provider.

If Offeror does not have the capacity to provide maintenance and repair services, Offeror shall arrange with a third-party provider to provide the STATE with maintenance and repair services. This third-party provider must have trained personnel based on the island of Oahu where business is conducted and must have access to an inventory of parts for the repair and maintenance of the equipment offered.

The STATE reserves the right to inspect and evaluate the Offeror's Repair Service Facility or the Repair Service Facility of Offeror's chosen third-party service provider to determine acceptability under this requirement.

Offeror: _____

Company Name _____
Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
Office Telephone Number _____
Other Phone Number _____
Business Hours _____

D. PERSONNEL

Offeror shall designate at least one (1) employee as the STATE point of contact (POC) for this contract. This individual shall be based in Hawaii and available during regular business hours, 7:45 a.m. to 4:30 p.m. Hawaii Standard Time (HST), Monday through Friday excluding holidays, and shall be capable of answering questions, resolving problems, and provide follow-up assistance regarding and relating to the sale, warranty, servicing, maintenance, and repair of the band instruments.

POC Name _____
Telephone Number _____
Cell Number _____
Fax Number _____
Email Address _____